



Ref No: NITS/Academic/B Tech Admission Notice/2019

Date: 15<sup>th</sup> July 2019

## NOTICE FOR B.TECH NEW ADMISSION 2019

**(PLEASE READ THE NOTICE CAREFULLY, TAKE PRINT OUT OF FORMS, AND FILLED IT UP PROPERLY BERORE REPORTING AT NIT SIKKIM)**

**1. Candidate has to produce the following documents during reporting and Admission at NIT Sikkim (19<sup>th</sup> to 23<sup>rd</sup> July 2019 as per the JoSAA 2019 schedule)**

- i. JEE (Main) Score Card
- ii. JEE (Main) Admit Card
- iii. Birth certificate issued by competent authority/Class X (High School) Board Certificate as proof of date of birth
- iv. 10<sup>th</sup> Standard/matriculation Mark sheet & Certificate
- v. Mark sheets& pass certificate of qualifying examination (Class XII) or equivalent
- vi. School Certificate/Transfer certificate from the institute last attended.**(Original)**
- vii. Migration Certificate**(Original)**
- viii. Character/Conduct Certificate from the institution last attended.**(Original)**
- ix. Gap certificate (applicable for candidate who have passed the qualifying exam in years prior to the current academic year)**(Original)**
- x. Community certificate in the form prescribed by Govt. of India and Issued the competent authority in case of SC/ST candidates in JoSSA format **(Original)**.
- xi. Community certificate in the case of OBC candidate from a competent authority indicating the status regarding non-creamy layer issued after 1.4.2019 in JoSSA format **(Original)**.
- xii. Certificate for persons with disabilities (PwD) issued from competent board
- xiii. Medical Certificate [as per JoSAA format]**(Original)**
- xiv. Three recent passport size photographs not older than six month
- xv. Class XII performance check [as per JoSAA format]
- xvi. Provisional Seat Allotment letter
- xvii. Photo ID proof issued by competent authority under Govt. of India
- xviii. Registration-cum-locked choices for seat allotment
- xix. Document Verification-cum-Seat Acceptance Letter.**(Original)**
- xx. Details of fee payment to JoSAA
- xxi. Online payment receipt for remaining institute registration- hostel fee and mess fee separately.
- xxii. Family Annual Income Proof (**Last three month Salary slip in case of parents are government employee OR ITR assessment year for 19-20 OR latest Income certificate in the name of parents or head of the family for others**) and **Affidavit declaration** (In prescribed format)

Students are also requested to download the following forms/formats **given at the end of the notice** (Page<sup>2</sup> 5 onwards) and submit along with the above documents during the admission:-

**Form-I: Candidate data sheet (Pg-5-6)**

**Form-II: Admission Record (Pg-7-9)**

**Form-III: Student Information (Pg-10-11)**

**Form-IV: Information for ID card (Pg-12-13)**

**Format for Study Gap Affidavit Declaration (Pg-14)**

**Format for Income Affidavit Declaration (Pg-15)**

**Declaration for the late submission of Relevant Documents (Pg-16)**

**Format for Medical Certificate [As per JoSAA format]**

**Format for Class XII performance check [As per JoSAA format]**

**Format for SC/ST/PwD [As per JoSAA format]**

**Format for OBC [As per JoSAA format]**

**Anti Ragging undertaking form available at [www.antiragging.in](http://www.antiragging.in) needs to be filled online and print out needs to be submitted.**

Note: If the original certificates are not in English/Hindi, English/Hindi version/translation of such certificates, duly certified by the Principal/Director of the graduating Institute, will be required during the verification of documents. The certificates listed at **Slno. No. vi, vii and viii** if not available at the time of reporting and admission at the institute, then they have to produce the same on or before 15<sup>th</sup> Sept. 2019.

#### **IMPORTANT INFORMATION TO REMEMBER:**

- **The admission will start from 19<sup>th</sup> and continued till 23<sup>rd</sup> July 2019 at NIT Sikkim Campus**
- **How to reach: Siliguri to Ravangla (120/130 Km) via Namchi /Singtam by road journey and further 2.5 Km from Ravangla to NIT Sikkim Campus.**
- **The hostel and mess facilities will start form 19<sup>th</sup> July 2019 only for admitted students.**
- **The Induction Programme will start from 24<sup>th</sup> July 2019 which is MANDATORY to attend.**
- **Students must come prepared as instructed in this notice.**
- **Instruments required for Engineering Graphics Lab need to be purchased (for list of instruments follow last page of notice)**

## **2. Regarding Fees to be paid at the time of admission at the NIT Sikkim:**

- a. Total amount of Institute fee and hostel fee for 1<sup>st</sup> semester 2019-20 is Rs.73000/- (Rupees Seventy Three Thousand only) and Rs.16,750/- (Rupees Sixteen Thousand Seven Fifty only) respectively. ***However, the tuition fee exemption /waiver is available for SC,ST&PH/ Economically backward students*** (For more fee details please refer SI No 5 & 6).

**The remaining amount, after payment to JoSAA 2019 shall be payable to the Institute at the time of admission.**

For mess fee follow instruction at SINo. 4 below.

## **3. Regarding hostel accommodation:**

(a) All the students will be provided hostel accommodation. Only local students may be permitted to study as Day Scholar subject to application by parent and allowed by competent authority of NIT Sikkim.

(b) Accommodation will be provided on sharing basis depending on the size of the rooms.

(c) The climate is relatively cold throughout the year at Ravangla. Therefore, students are advised to bring in **sufficient warm cloths**, woollen and jackets. They must bring bedding and blankets, Buckets, mug and toilet materials etc.

## **4. Regarding Mess Facility:**

**Boys & Girls Mess:** The boys & Girls mess is run by a mess contractor authorised by the Institute. Boys must have to avail the food at the Institute run mess. The mess fees for full Monsoon Semester (July - December, 2019) have to be paid during admission. Mess fee is Rs. 18,000/- (Rupees Eighteen thousand only). This fee must be paid at once through account transfer or online payment only. **For payment of Mess fee follow instruction at SINo. 6**

**Note: The students are advised to bring personal utensils such as plate, water glass, tea cup, and spoon etc for serving foods at institute mess.**



## 6. Bank Account Details for Remaining Fee Payment:

Types of Fee	Total Institute registration and hostel fee (1 <sup>st</sup> sem)	Fee already paid to JoSSA 2019	Balance amount to be paid at NIT Sikkim (Institute registration Fee & Hostel fee) during admission	Mode of payment & account details
<b>Institute &amp; Hostel Fee</b> SC/ST/PwD	<b>27,250</b>	<b>15000/-</b>	<b>12,250/-</b>	<b>Online Transfer:</b> Bank A/c No: <b>50100110523831</b> Type: <b>Saving Account</b> Account Name: <b>Director NIT Sikkim</b> Bank & Branch: <b>HDFC Ravangla</b> IFSC: <b>HDFC0003795</b>  Need to submit proof of fee payment at admission desk of NIT Sikkim  <b>(Online transfer/ NEFT/RTGS etc are only accepted)</b>
<b>OBC/Gen</b> (whose Annual Income is <1 Lakh per year as per the Income certificate and Affidavit declaration)	<b>27,250</b>	<b>35000/-</b>	<b>Nil*</b>	
<b>OBC/Gen</b> (whose Annual Income is between 1 Lakh to 5 lakh per year as per the Income certificate and Affidavit declaration)	<b>48,084</b>	<b>35000/-</b>	<b>13084/-*</b>	
<b>OBC/Gen</b> (whose Annual Income is > 5 Lakh per year as per the Income certificate and Affidavit declaration)	<b>89,750</b>	<b>35000/-</b>	<b>54,750/-</b>	
<b>Mess Fee</b>		Rs.18000/- for monsoon (July-December) 2019 semester		<b>Online Transfer:</b> Bank A/c No: 31337552052 Type: Current Account Account Name: <b>The Chief Warden, NIT Sikkim</b> Bank & Branch: SBI Ravangla IFSC: SBIN0007218 and submit original receipt at NIT Sikkim admission desk.

Note: \***For claiming the tuition fee remission at the time of admission must produce:**

**Annual income proof** (Last three month Salary certificate for govt employee parents **OR** ITR of current assessment year **OR** Income certificate in the name of parents issued by the competent authority on or after 1<sup>st</sup> April 2019) and **Affidavit declaration in the format under notary seal and signature.**

**If, unable to produce the above documents at the time of admission, students has to deposit full fee. Such students may claim the tuition fee remission later (within one month) by submitting the complete documents as stated above.**

With the permission of the competent authority, issued jointly by:

Dean In-charge, Academic Affairs

&

Dean In-charge, Students' Affairs

## Form-1:

**Candidate data sheet for B.Tech 2019 -2023****Payment Details at JoSAA (To be filled by Candidate)**

Recent passport size  
photograph  
(Not older than 6 months)

Name of Candidate (as per Certificate/Mark sheet) (IN BLOCK LETTERS):

Date of Birth: (DD-MM-YYYY):	Gender:	PwD (Y/N):
Place of Birth:	Aadhar No:	
State:	Nationality:	
Category (GEN/OBC/SC/ST):	Quota (HS/OS):	
State of passing Class XII:		
Father's name:	Mother's name:	
Guardian's name:	Relation with Guardian:	
Name of Local Guardian with Address:		
Phone No:	Email Id:	
Occupation of Father:	Annual Family Income(Rs.): (From all sources)	
Occupation of Mother:		
Email ID of Student:	Email ID of Guardian:	
<u>Correspondence Address with Phone number</u>	<u>Permanent Address with Phone Number:</u>	

**Reporting Date:** \_\_\_\_\_**(Use block letters to fill up the form)**

	e- Challan	Online Payment	Credit/Debit Card
<b>Bank &amp; Branch Name</b>			
<b>Amount Paid</b>			
<b>Transaction ID</b>			
<b>Payment Date</b>			
<b><u>QUALIFYING EDUCATIONAL DETAILS</u></b>			
Name of Qualifying Exam:			
School Studied:			
Year of Passing:			
Details of Qualifying Exam Marks/Grade (final Marks/Grade):			
<b>Subject</b>	<b>Maximum Marks</b>	<b>Marks Obtained</b>	<b>Percentage (%)</b>
Physics			
Mathematics			
<b><u>JoSAA Details</u></b>			
CRL Rank:			
Category Rank (If Any):			
JEE Mains application No:			
State Eligibility:			
Branch Allotted:			
Place & Date:			
			<hr style="width: 100%;"/> (Signature of the candidate)

**ADMISSION RECORD FOR B.TECH 2019 - 2023**

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Allotted Roll No: <i>(To be filled by admission office)</i>		<b>Recent passport size photograph  (Not older than 6 months)</b>
Name (in capital letter): JEE(main) application No: CRL/Category Rank:		
Date of Birth:	Place of Birth	
Admission Branch:		
Quota of Admission:	Category:	
Domicile State:	Allotted Category:	
Name of Father:	Name of Mother:	
Name of Guardian:	Relation with Guardian:	
Permanent address with phone no &E-mail	Correspondence address with Phone no &E-mail:	

**Details of Payments made:**

Details of Fee Remittance at JoSAA (as in provisional Admission Letter)			
Date:	Amount:	Receipt/DD/Transaction No:	
Name of Reporting Centre:			Reporting Date:
Details of Fee Remittance at NIT Sikkim Admission Centre			
DD of Tuition & Hostel Fees			
Date of Issue:	Amount:	No:	Branch:
DD Mess Fees			
Date of Issue:	Amount:	No:	Branch:

Verified By: Admission In-Charge



**List of Original/Duplicate certificates deposited during B.Tech Admission, NIT Sikkim**

Name of Student (BLOCK LETTERS):

**List of Collected Items (Please tick  $\checkmark$  the appropriate box. Write any remarks next to the box)**

	Original	Duplicate	Remarks (if any)
1 JEE (Main) Score Card			
2 JEE (Main) Admit Card			
3 Date of birth proof (10 <sup>th</sup> standard/ matriculation or equivalent certificate or marks sheet)			
4 10 <sup>th</sup> standard/ matriculation or equivalent certificate or marks sheet			
5 Mark Sheet & Pass Certificate of the Qualifying Exam (Class XII)			
6 School Certificate/Transfer certificate from the institute last attended			
7 Migration Certificate			
8 Character and Conduct certificate from the institute last attended			
9 Gap Certificate (applicable for candidates who have passed the qualifying exam in years prior to the current academic year)			
10 Community certificate in the form prescribed by Govt. of India and Issued by the competent authority in case of SC/ST candidates			
11 Community certificate in the case of OBC candidates from a competent authority indicating the status regarding non- creamy layer			
12 Certificate for persons with disabilities (PwD)			
13 Medical Certificate [format given in Annexure 8 of JoSAA business rules]			
14 Family Annual Income Proof and Affidavit declaration+			
15 Three recent passport size photographs not older than six month			
16 Class XII performance check [format given in Annexure 7 (b) of JoSAA business rules]			
17 Provisional Seat allotment letter			
18 Photo identity card			

19 Registration-cum-locked choices for seat allotment			
20 Document Verification-cum-Seat Acceptance Letter			
21 Proof of fee payment to JoSAA			
22 Form I to IV			
<b>Signature of student with date</b>	<b>Verified By:</b>		
<b>Dean In-Charge, Academic Affairs:</b>		<b>Signature with Seal:</b>	

**Form-III**

Recent passport  
size photograph

(Not older than 6  
months)

**2019 – 2023 BATCH**  
**1<sup>st</sup>Year B.Tech, 1<sup>st</sup>Semester**

**STUDENT INFORMATION FORM**

1.	Name of the Student (IN BLOCK LETTERS)	
2.	Category (GEN / SC / ST / OBC / PwD / Minority)	
3.	JEE Main Rank – CRL	
4.	JEE Main Rank – Category Rank	
5.	JEE Main application No.	
6.	Allotted Roll No. <i>(To be filled by admission office)</i>	
7.	Branch Allotted (In Full)	
8.	Date of Birth (dd/mm/yyyy)	
9.	Mobile no of Student	
10.	Landline No (With STD CODE) & Mobile No of Parents	
11.	E-mail Id of Student	
12.	E-mail Id of Guardian	
13.	Languages Known	
14.	Blood Group	
15.	Any Physical Disability (PwD)	

16.	Father's Name & Occupation	
17.	Mother's Name & Occupation	
18.	Aadhar Card No:	
19.	Permanent Address	House No: Street Name: Locality: City: District: Post Office: Police Station: State: Pin code:
20.	Name of Local Guardian (In Sikkim, If Any) Full Address & Mobile No	
21.	Emergency Contact Details (Name, Contact No., Full Address, Etc.)	
22.	Extracurricular Activity(If Any)	
23.	Cultural Activity(If Any)	
24.	Any Medical Issue Which Requires Regular Monitoring / Treatment (Write "NA" If There Is No Such Issue)	
25.	Specimen Signature (With Date)	

I declare that the information given above are true and can be used by the Institute.

Signature of the Guardian

Signature of the Candidate

Date:

Date:

Form-IV

## INFORMATION FOR IDENTITY CARD – 2019 Batch

(Fill up the form in clear hand-writing and no over righting)

Recent passport  
size photograph  
(Not older than 6  
months)

1.	<b>Specimen Signature (Full Signature)</b>	
2.	<b>IDENTITY CARD No. (For Office use)</b>	NITSKM / B.TECH / 20
3.	<b>VALID UPTO (For Office Use)</b>	JULY, 20
3.	<b>Name of Student (IN BLOCK LETTERS)</b>	
4.	<b>Father's Name (IN BLOCK LETTERS)</b>	
5.	<b>Mother's Name (IN BLOCK LETTERS)</b>	
6.	<b>Course Admitted In (For Office Use)</b>	
7.	<b>DEPARTMENT (Write in full)</b>	
8.	<b>Roll No. (For Office Use)</b>	
9.	<b>Date Of Birth (dd-mm-yyyy)</b>	

10.	<b>Hostel Address (For Office Use)</b>	National Institute of Technology Sikkim Ravangla, South Sikkim – 737 139, INDIA
11.	<b>Permanent Address</b>	House No: Street Name: Locality: City: District: Post Office: Police Station: State: Pin code:
12.	<b>Student's Contact No. (Mobile)</b>	
13.	<b>Emergency Contact No. Landline (With STD CODE &amp; Mobile No.)</b>	
14.	<b>Blood Group</b>	
15.	<b>E-mail Id of Student</b>	

I declare that the information give above is true and can be used for issuing Identity card.

Signature of Guardian

Date:

Place:

Signature of candidate

Date:

Place:

**SAMPLE****STUDY GAP AFFIDAVIT**

Mr ..... S/o..... R/o .....,  
do hereby solemnly and state as under:

1. That his/her above name and address is correct.
2. That his/her name is ..... And his/her correct date of birth is .....
3. That he/she has passed 12<sup>th</sup> class from ..... Board in the year ..... In PCM Science stream.
4. That there is a gap of 1 or 2 year between passing of 12<sup>th</sup> class and now seeking admission in the **NATIONAL INSTITUTE OF TECHNOLOGY SIKKIM**.
5. That during this gap period,he/she was doing .....
6. That during this gap period, he/she was neither studying anywhere nor passed any other examination.
7. That he/she was not involved in any criminal offence whatsoever and not punished for any offence by any Court of law during this gap period.

**VERIFICATION:**

That the above statement is true to the best of my Knowledge and belief and nothing has been concealed there from.

**DEPONENT**

***Note: This sample gap affidavit performa. The applicant has to produce documents to proof above requirement to the Notary Public and get signed from him. This gap affidavit is to be print on the legal non-judicial stamp paper of Rs. 10 or above.***

**SAMPLE**

**To be print in the stamp paper (Non-Judicial) of Rs. 20 & Above with signed, sealed of notary.**

**INCOME AFFIDAVIT**

Dr/MR/MRS .....(Parents name)R/O .....  
 Village/Ward/Para/Street..... Block/Tehsil.....  
 District..... State..... PIN No:..... certify  
 that my Annual Income does not exceed Rs.....  
 (Rupees:.....) as per  
 the record of Income Certificate issued by the authority on dated:..... (Self-attested Copy Enclosed).  
 Further, the salary of any of my family member(s) as declared is as per the salary slip of last three month (copy enclosed).

I do hereby solemnly declare that, the income state as above is correct and true as per my belief and knowledge and I shall held responsible if any case, it breaches the rules for the purpose of fee waiver of my Son/Daughter.....(Name of Student) who is undergoing Four year B Tech Programme at National Institute of Technology Sikkim from 2018 batch. The Institute may withdraw his/her candidature or asked to pay full fee with fine if any, in case of violation, temperament or found false statement in my Income Certificate/employment position submitted herein during the internal verification by the Institute. I will not claim any scholarship or financial support from agency /government organisation under tuition fee head.

The following member(s) constitutes our family:

S/no	Name & Age	Relation with Students	Occupation, if any	Derived annual income

Jointly declare this affidavit on this date:.....

\_\_\_\_\_  
**Signature**

Name of Father/Mother/Parents:.....

Bank Account No:.....IFSC.....

Name of Bank:.....Branch.....

Mobile No:.....

\_\_\_\_\_  
**Signature**

Name of Student:.....

Roll No:.....

Dept:.....

Mobile no:.....

**Note:**\*The above matter must be print/type/Write in the non-Judicial stamp paper of Rs. 10 and above. \*The Name of Father/Mother/Parent should be same as declared in the admission form admission. \*The bank account holder and Income certificate holder should be same person. \*The affidavit along with annual family income proof has to be submitted in every odd semester registration with copy of afresh Annual Income Certificate/salary slip.\*The Government servant may submit salary slip of last three month and other should submit annual income certificate issued by the competent authority only.



### Declaration for the late submission of Relevant Documents.

<b>Candidate's Details</b>			
JEE application No.		Father Name :	
Date of Birth :		Mother Name :	
Candidate Name :		Guardian Name :	

<b>Allotment Details</b>			
Choice No:		Roll No:	
Institute:		Department:	
Allotted from Category:		Quota:	

The following documents are not currently available with me. I undertake that I will submit these documents at the allotted institute by \_\_\_\_\_ 2019, failing which I shall forego the seat allotted to me.

Sl.No	Documents	Remarks
1		
2		
3		
4		
5		
6		

Date:

Signature of Parent/ Guardian

Signature of the Candidate:

Signature of the verifying Official:

**Instruments required for Engineering Graphics Lab**  
**(For First Year Students)**

The instruments to be purchased by each student for Engineering Graphics Lab are as follows-

1. Drafter (Good brand, Omega brand is good)
2. Diagonal Scale (Good Quality)
3. Plastic/Steel Ruler (15 cm & 30 cm)
4. T-Square
5. Set Square (Large Size)
6. Compass
7. Divider
8. Protractor
9. French Curves
10. Pencil (H, B, HB, 2B, 4B - 2 each, micro tip)
11. Eraser & Sharper
12. Drawing Sheet (A1 at least 2 for beginning of classes)
13. Board Clip (Min 4 Nos)